

FRAMEWORK FOR APPROVING UNIVERSITY GROUP POLICIES, STATEMENTS AND STATUTORY RETURNS

Approved by the Board of Governors, this framework indicates whether the approval of policies, statements and statutory returns has been retained by the Board of Governors or delegated to a Board committee or an individual.

1. University Group Policies or Statements

1.1 Decisions retained by the Board of Governors

Statements etc

- Board of Governors Statement of Primary Responsibilities
- Degree Outcomes Statement
- EDI Annual Report
- Gender Pay Gap Report
- Modern Slavery Statement
- Remuneration Annual Report and Statement

Policies etc

- Articles of Association
- Board Regulations, Code of Conduct for Governors, procedure for investigating allegations against Governors and other governance policies relating to the Board of Governors
- Board of Governors Delegation Framework
- Framework for Approving University Group Policies, Statements and Statutory Returns
- Freedom of Speech Code of Practice
- Risk Management Framework (including Risk Management Policy, Guidance and Statement of Risk Appetite)
- Senior Staff Remuneration Framework
- Student Protection Plan

1.2 Delegated to committees or other individuals

Policies approved by Board of Governors committees or delegated if they have sub-committees

- Provision of non-audit services (Audit and Risk Committee (ARC))
- Counter fraud (ARC)
- Bribery and corruption including money laundering (ARC)
- Public interest disclosure (whistleblowing) (ARC)
- Treasury Management Policy (Finance and Estates Committee (FEC))
- Long Term Investment Policy (FEC)
- Student, academic and research regulations and policies (Academic Board)

Legally required statements approved by Vice-Chancellor or nominee

- Charity information
- FOIA publication scheme

Policies approved by Vice-Chancellor or delegated by them via the Executive Delegation Framework

- Communications and recruitment

- Contract approval and contract signing
- Donations
- Estates and facilities
- Expenses
- Financial Regulations and other financial policies
- Freedom of Information
- Health and safety
- Information security and GDPR and other IT and Library Services Policies
- People (HR) policies
- Prevent
- Procurement
- Terms and conditions of employment
- Intellectual property
- Any policy not listed above where approval has not been retained by the Board of Governors or delegated to a Board of Governors committee

2. Statutory Returns required by the OfS, UKRI etc

2.1 Decisions retained by the Governing Body

Returns approved

- Access and Participation Plan
- Annual Financial Return
- Signed audited financial statements (submitted with Annual Financial Return)
- Prevent accountability and data return

2.2 Delegated to committees or other individuals

Approved by Vice-Chancellor or delegated by them via the Executive Delegation Framework

- All HESA returns
- Access and Participation Plan monitoring
- Access and Participation Plan fee information
- Medical and dental students survey
- National Student Survey to OfS contractor
- Higher Education Early Statistics (HESES)
- Annual capital funding monitoring
- Transparent Approach to Costing (TRAC) Return (TRAC processes and benchmarking reviewed by ARC)
- Higher Education Business and Community Interaction Survey (HE-BCI)
- Any statutory return not listed above where approval by the Board of Governors or a Board of Governors committee is not required by the relevant statutory authority

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